



## PLANNING & BUILDING COMMITTEE

Merrimack School District  
<http://www.isone.com/~merrpbc>

Minutes  
March 10, 2003

Present: S. Heinrich, W. Morrison, C. Morrison, T. Koenig  
Guest: Finlay Rotthaus  
Excused: K. Powell

The meeting was called to order at 7:09 PM by W. Morrison. He introduced F. Rotthaus and noted that he is running unopposed for the open seat on the committee.

### **New School Proposal**

W. Morrison told the committee that he and C. Morrison have been attending various informational sessions to give details of the new middle school proposal. He indicated there is a also a new school proposal website up and running.

### **Maintenance Building Open House**

W. Morrison reminded committee members of the Open House at the new Maintenance Facility on March 17<sup>th</sup>.

### **Meeting Schedule**

W. Morrison explained the F. Rotthaus the committee meeting schedule: Regular meetings on the second Monday of each month with alternate or as needed meetings scheduled for the fourth Monday of the month. He asked F. Rotthaus if these plan would work for him or if the committee should look at different days or weeks for regular meetings. F. Rotthaus indicated that this plan should work for him. W. Morrison noted that the committee will work around Budget Committee meetings when needed.

### **Annual Goals and Objectives**

W. Morrison told committee members to be thinking about annual goals for the 2003 - 2004 year, but noted that goals will not be finalized until it is known whether the new school passes or not. Further, W. Morrison noted that, regardless of new school passage, the committee should continue its work on the C.I.P., school signage, parking issues, technology plans and finalizing the long range district space need plan. He suggested that when looking at parking issues, the committee might also want to consider on-site snow storage. He also suggested that the committee might need to update or revise the space inventory form. C. Morrison noted that she hoped that the committee would receive the space utilization and updated school population/projection sheet in early October. S. Heinrich noted that the long range plan should probably include the Administrative and SpEd offices as well.

### **Next meeting**

The committee decided to cancel the alternate meeting scheduled for March 28<sup>th</sup>. The next regular meeting of the committee will be April 14<sup>th</sup> at 7 PM.

**Approval of Minutes**

On a motion from S. Heinrich, seconded by T. Koenig, the minutes from December 19, 2002; January 6 and January 17, 2003 were unanimously approved subject to correction of spelling and grammatical errors

On a motion from S. Heinrich, seconded by T. Koenig, the committee unanimously voted to adjourn at 8:02 PM

Respectfully submitted,