



PLANNING & BUILDING COMMITTEE

Merrimack School District

<http://www.merrimack.k12.nh.us/PBC/>

Minutes
June 1, 2009

Present: D. Powell, R. Hendricks, G. Perry, S. Heinrich and F. Rothhaus
Excused: L. Rothhaus.

R. Hendricks called the meeting to order at 7:35 PM.

Minutes

There were no minutes to available.

Member Resignation

S. Heinrich reported that he had received an email letter of resignation from Joe Vliet on May 16th and made a MOTION to accept, with regret, Mr. Vliet's resignation. Second: G. Perry. MOTION PASSED unanimously.

D. Powell asked what the procedure to appoint a replacement would entail. After discussion about past practices, the lack of statutory or by-law requirements and whether to post the vacancy, D. Powell made a MOTION to offer the vacant seat to Finlay Rothhaus. Second: S. Heinrich. MOTION PASSED unanimously. Mr. Rothhaus was immediately contacted by phone to offer him the vacant seat. Mr. Rothhaus accepted the seat and offered to come to the meeting.

The meeting was recessed until F. Rothhaus arrived and was sworn in.
The meeting resumed at 8 PM.

Goals & Objectives

R. Hendricks told the Committee that he wanted to re-establish "Annual Goals & Objectives." He asked each member to think about what each wanted to accomplish during the upcoming year.

School Board Charge

R. Hendricks reminded the Committee that the School Board charge had a "due date" of June 15th and that he thought the Committee should present an interim report to the School Board, on that date, detailing what it has done, what it plans to do and when it will have a final report completed. He said a summary of work it had done on the School Board charge had been prepared and that he had received a corrected space utilization inventory from the upper elementary school.

Members discussed the possibility of temporarily relocating some or all of the SAU or SpEd offices, but agreed that this would not be a permanent solution. Issues discussed included:

- ADA accessibility

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- Building safety and security
- Parking
- Need to keep some SAU or SpEd offices in close proximity
- Confidentiality
- Current space utilization at JMUES
- Need to revise the Space Utilization Inventory document
- Need to have Fall space usage and enrollment information
- When the Committee could reasonably expect to have its final report completed

F. Rothhaus will research leasing options and costs. R. Hendricks will prepare a breakdown of sizes and spaces needed for the SAU and the SpEd offices.

The Committee decided to make a list of the “Pros” and “Cons” of each of the four options listed in the School Board charge at the next meeting, which will be June 8, 2009.

D. Powell made a MOTION to adjourn. Second: S. Heinrich. MOTION PASSED.

R. Hendricks adjourned the meeting at 9 PM.

Respectfully submitted,

Patricia Heinrich