



PLANNING & BUILDING COMMITTEE

Merrimack School District
<http://www.isone.com/~merrpbc>

Minutes
June 11, 2007

Present: S. Barnes, S. Heinrich, R. Hendricks, G. Perry, and School Board liaison J. Vaillancourt
Excused: F. Rothhaus, and L. Rothhaus

S. Heinrich called the meeting to order at 7:34 PM.

Approval of Minutes

Tabled until next meeting.

Update of School Board Charge

J. Vaillancourt stated she had relayed the Committee recommendation to the School Board. She said she did not know if a presentation or further information from the Committee would be required. She also said she would be talking to Superintendent Chiafery regarding the Committee suggestion for a Capital Reserve Fund for future ventilation projects.

Members again asked for information and tangible evidence on the benefits of the ventilation project.

Upcoming Committee Projects

Capital Improvement Plan

S. Heinrich reminded the Committee that over the summer it would usually be asked to provide input into the Capital Improvement Plan (C.I.P.) that the School Board will be sending to the Planning Board. J. Vaillancourt told the Committee that she hoped the Committee would review and include the various additional projects mentioned in the Honeywell HVAC program.

S. Heinrich suggested that solid cost estimates from Business Administrator Shevenell were needed.

R. Hendricks suggested that safety and security be the number one priority for proposed projects with saving money a close second.

S. Barnes asked what could be done to improve ventilation and air quality as well as eliminate code violations at little or no cost.

Consolidation of the SAU and SpEd Offices

S. Barnes suggested that the Committee consider moving up the consolidation and/or relocation of the Superintendent's and SpEd offices in the C.I.P. She also wondered if the Special Education Offices or the Superintendent's Office could be located in some of the little used space at JMUES.

R. Hendricks stated he had heard a rumor that one of the schools might be closed in the near future and wondered about locating both offices in that school. J. Vaillancourt stated that population projections do not support the concept of closing any school.

S. Heinrich stated he did not think putting the Superintendent's office in a school was a good idea and wondered if a waiver would be needed to put the SpEd space in the upper elementary school. He suggested that the Committee should meet with SpEd Director David St. Jean.

Members suggested that a tour of the SpEd building and the Superintendent's office might be a good idea in order to learn about the space needs and deficiencies of each office. By consensus, it was agreed to request M. Shevenell and D. St. Jean give a tour of their buildings to the Committee at the next meeting, on July 9th. In addition, it was suggested that JMUES Principal McGill might be invited to attend as well.

Other

S. Barnes stated she would like to meet on July 23rd and review Committee minutes from 2006-07 to see what issues from last year were outstanding. R. Hendricks agreed stating he wanted to see some resolution to the parking issues at the high school.

S. Barnes made a MOTION to adjourn. Second: R. Hendricks. MOTION PASSED.

The meeting was adjourned at 8:58 PM.

Respectfully submitted,

Pat Heinrich