



PLANNING & BUILDING COMMITTEE

Merrimack School District
<http://www.isone.com/~merrpbc>

Minutes
July 23, 2007

Present: S. Barnes, S. Heinrich, R. Hendricks, G. Perry, L. Rothhaus and School Board member R. Robertston-Smith

Excused: F. Rothhaus

S. Heinrich called the meeting to order at 7:30 PM.

Combined SAU/SpEd Building

1. Meeting with Architect Frank Marinace - S. Heinrich told the Committee that F. Marinace would be attending August 6th meeting.
2. Space Questionnaire – R. Hendricks told the Committee that he had drafted two space questionnaires: one that would go to each staff member and one that would go to Department Heads (SpEd Director St. Jean and Superintendent Chiafery) only.

Members reviewed the proposed questionnaires and made several changes to the format and content. S. Heinrich made a MOTION to approve the “Staff Questionnaire” as revised. Second: L. Rothhaus. MOTION PASSED unanimously. S. Heinrich made a MOTION to approve the “Administration Questionnaire” as revised. Second: L. Rothhaus. MOTION PASSED unanimously. It was decided that the clerk would send the revised questionnaires to the members for final preview before the forms were sent to Superintendent Chiafery for distribution amongst the staff. Members thanked R. Hendricks for his initial work drafting the questionnaires.

3. Land – Another issue that was raised was that the School Board needs to contact the Town Council about the land in question before too much time is spent on plans for a building on a site the School District does not own.
4. “Selling the Project” – Members discussed several options, including a video tour and School Board/Town Council combined support, that might be used to present this project to the voters to help promote passage.

Old Business

S. Heinrich told the Committee that originally the Committee had planned to spend this meeting reviewing issues that the Committee had discussed or planned to discuss last year to determine whether these were issues that the Committee would continue to work on this year.

R. Hendricks told the Committee that he wanted to see some closure to the high school parking issue that the Committee spent a large amount of time on last year. He noted that the School Board had re-instituted parking lot attendants as the Committee requested but that high school administration did not

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seem to support the other Committee ideas or feel that they were a concern. He requested that the Committee again review parking issues in September or October and if it had a plan to propose to the School Board, the plan could be presented to the School Board before it finalizes the proposed 2008-2009 budget.

The meeting was adjourned at 9:15 PM.

Respectfully submitted,

Pat Heinrich