



PLANNING & BUILDING COMMITTEE

Merrimack School District
<http://www.isone.com/~merrpbc>

Minutes
August 9, 2006

Present: L. Rothhaus, S. Barnes, K. Annutto, R. Hendricks, S. Heinrich, F. Rothhaus
Also Present: Superintendent of Schools M. Chiafery and Business Administrator M. Shevenell

S. Heinrich called the meeting to order at 7:38 PM.

Announcements

1. An updated member listing was provided for each member.
2. Handicapped parking signs on upright poles have been installed in the high school visitor parking lot.
3. The School District Webmaster, Mark Merrifield, has revised and updated the Committee website.

Capital Improvement Plan (C.I.P.)

S. Heinrich told the members the sole purpose of the meeting was to review and discuss the CIP that the Administration had presented to the Committee at its last meeting and would be proposing to the School Board on August 14th.

S. Heinrich asked if anyone had any item to add the plan. There were no additional projects suggested.

JMUES renovations

Discussion included the following:

- Rationale for and difficulty of moving the main office
- Public perception of the need for additional renovations
 - Since the school has been up and running for two years
 - Since no project is being proposed for FY 2007-2008
- Sprinkler installation will be a two-year project.
- Working with JMUES administration to review completed, other currently proposed and potential additional renovations
- Monies in the JMUES renovation CRF

S. Heinrich made a MOTION to move \$500,000 in JMUES renovations from 2008-2009 to 2007-2008. Second: L. Rothhaus.

Discussion on the motion included:

- Potential for stabilizing tax impact by proposing a similar amount for renovation each year.

- Need to better determine what renovations need to be done, develop a time-line and get cost estimates.
- Need to properly maintain school buildings.
- Administration preference would be to leave renovations 2008-2009 and 2009-2010, and propose monies from surplus be added to the various CRFs for upcoming capital projects.
- The need to finish “in progress” projects so that the District can move forward with other projects.

S. Heinrich called for a VOTE on the MOTION. MOTION FAILED: 3 – 3 – 0. (In favor: S. Heinrich, R. Hendricks, L. Rothhaus. Opposed: S. Barnes, K. Annutto, F. Rothhaus.)

Consolidation of SAU/SpEd Offices

Discussion included the following:

- Need to do something sooner rather than later
- Some of the administrative concerns: confidentiality, meeting space, storage, handicapped accessibility and enough work stations.
- Need a plan to delineate square footage needed and cost.
- Can the District acquire a town owned parcel bordering the high school baseball field?
- Other options
 - Land at Thorntons Ferry School.
 - Buying or leasing commercial property
 - Addition to the high school
- Consider “green” buildings – research cost, return and grants
- Concern for possible code and fire violations in current space.

R. Hendricks made a MOTION to move SAU consolidation from 2010-2011 to 2009-2010. Second: S. Heinrich. MOTION PASSED unanimously.

Roofing Projects

M. Shevenell told the Committee that the two projects proposed are part of the maintenance schedule for schools roofs. The anticipated cost for the MES roof is \$150,000 and the RFS roof if \$250,000. There is \$300,000 in the Roofing CRF. The District will be proposing warrant articles in the next few years to accumulate the additional \$100,000 needed from surplus.

There were no Committee comments.

High School Parking

Discussion included the following:

- Should anything be proposed until it is known what the High School Administration and/or the School Board are going to do about the current high school parking situation. Other members concurred.

- M. Chiafery told the Committee that the School Board would be considering a proposal from MHS Principal Johnson to reinstate the parking lot attendants and increase the parking permit fee at its August 14th meeting.
- There are some small cost items, such as signage and guardrails that can be installed now.
- Establishing a special fund for parking fees, which would be used to maintain the parking lots.

S. Heinrich made a MOTION to make no recommendation about parking lots at this time.

Second: L. Rothhaus. MOTION PASSED unanimously.

S. Heinrich made a MOTION to recommend to the School Board the changes to the proposed CIP as discussed and voted. Second: R. Hendricks. MOTION PASSED unanimously.

Next Meeting

S. Heinrich asked if members wanted to meet on August 28th. By consensus, members decided not to meet again in August. The next meeting will be held on September 25th.

S Barnes made a MOTION to adjourn. Second: L. Rothhaus. MOTION PASSED.

S. Heinrich adjourned the meeting at 8:50 PM.

Respectfully submitted,

Pat Heinrich