



PLANNING & BUILDING COMMITTEE

Merrimack School District
<http://www.isone.com/~merrpbc>

Minutes
August 25, 2003

Present: All Members (note: F. Rothhaus arrived late)

The Meeting was called to order at 7:50 PM by W. Morrison.

Approval of Prior Minutes

S. Heinrich made a motion to approve the minutes of August 11, 2003 – subject to correction of any typographical errors. Second: C. Morrison. The vote was 4 – 0 – 1.

New Middle School Update

Several members had attended the middle school groundbreaking ceremony. S. Heinrich told the Committee of his concerns whether the bus lane laid out in the back of the school would be wide enough. He also had questions about the location of additional parking when an eventual addition is built. He stated that there were comments that the fields were too far away. W. Morrison reported that he had heard there was a plan to put an 8" sewer line through the site (toward the site where an elementary school could be built) and as a result, there could be bathrooms at the new fields. (F. Rothhaus arrived during this discussion.)

Mastricola Renovations Report

W. Morrison passed out copies of a second draft of the report. The changes and comments included the following

- Capacity numbers for the upper elementary school cannot be established until the school is functioning.
- C. Morrison wants the report to include "trigger" numbers for future building.
- The introductory paragraph should be updated to include current information.
- The charts and analysis of all Merrimack schools are not needed in this report.
- The Committee needs to remind M. Shevenell to have the principals update the Space Utilization Inventory.
- The Committee hopes to get the "First Monday Figures" right away and population projection information by the beginning of October.
- The Committee needs categories and definitions from the American with Disabilities Act and the Town Capital Improvement Plan (C.I.P.) in order to prioritize renovations.
- Suggested categories included: Required, Needed and Desired.
- F. Rothhaus wanted to ensure that the rationale and/or justification for each proposed renovation be included in the report.

S. Heinrich made a motion to use “Required, Needed and Desired” as a method of rating/prioritizing each proposed renovation. Second: C. Morrison.

F. Rothhaus made a motion to amend the motion by including an explanation of each term and a justification of each renovation. Second: C. Morrison.

The amendment and the motion passed on a vote of 6 – 0 – 0.

Additional discussion about the report included the following:

- The report should be divided into a series of sections, one section for each category.
- Each category should be defined.
- Each renovation should have a description, justification and an estimated cost.

Members then looked at proposed renovations from prior reports and determining need and priority.

Next meeting

The next meeting of the Committee will be September 8th at 7:30 PM. W. Morrison told the Committee that the Administration has indicated that they be present to share information on bussing routes to be proposed with the opening of the new school. F. Rothhaus asked to have an email reminder of the meeting sent to all members.

S. Heinrich made a motion to adjourn. Second: K. Powell. The motion passed on a vote of 6 – 0 – 0. The meeting adjourned at 9:38 PM.

Respectfully submitted,