



PLANNING & BUILDING COMMITTEE

Merrimack School District
<http://www.isone.com/~merrpbc>

Minutes
October 13, 2008

Present: G. Perry, R. Hendricks, L. Rothhaus, F. Rothhaus, S. Heinrich
Excused: J. Vliet

S. Heinrich called the meeting to order at 7:47 PM.

Membership Issue

S. Heinrich told the Committee that J. Vliet had contacted him to explain that he will be unable to attend meetings through December. S. Heinrich stated that J. Vliet has offered to resign if the other Committee members wanted to replace him. S. Heinrich stated the biggest issue is whether the Committee can attain a quorum, noting that, if J. Vliet does resign, the number of members present needed for a quorum becomes three, unless and until the vacancy is filled. By consensus, members decided to wait to see if J. Vliet's absence becomes a problem.

Facility Naming Request Application

S. Heinrich told the Committee that he has received calls from people interested in receiving the application as soon as it is released.

Members spent the rest of the meeting discussing revising the draft facility naming application. Questions raised during the discussion included:

- ❖ Would applications be discussed in public or non-public session? Members noted that the School District attorney has recommended that applications be discussed in Public Session, but there may be issues that will require the Committee to do into Non-Public Session.
- ❖ Does the Committee report to the School Board about all applications received or only those it recommends? The School Board's policy seems to indicate that the Committee would report on all applications, but members want clarification on this issue.
- ❖ What areas have already been named? S. Heinrich will contact Superintendent Chiafery and request that all principals compile a list.
- ❖ Can/should the Committee offer the applicant alternate suggestions than what the applicant is requesting? Members noted that they could do this, but were not sure if this would be a good idea.
- ❖ Can/should the Committee ask if applicant willing to pay for the naming plaque? Members noted there was no budget for "naming plaques," but the School Board policy seems to indicate that all naming plaques would be similar.

R. Hendricks made a MOTION that applications "Not-Recommended" can be re-submitted after a two-year waiting period. Second: L. Rothhaus. MOTION PASSED.

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F. Rothhaus made a MOTION that the committee would not start any review of any application until the application was complete, meaning that the application, the requested 2 page summary and 3 reference letters had been received. Second: G. Perry. MOTION PASSED.

Members felt that naming requests tied to donations of large amounts of money should probably be the purview of the School Board as it is the body that would decide whether to accept such monetary donations and any conditions attached to them.

Members also discussed that the rating matrix was an internal document to help the Committee evaluate applications and could be changed or revised when or as needed.

L. Rothhaus made a MOTION to approve the application as revised during the discussion. Second: G. Perry. MOTION PASSED. The clerk will send the revised application to each Committee member for final review before it is released.

R. Hendricks made a MOTION to adjourn. Second: G. Perry. MOTION PASSED. The meeting was adjourned at 9 PM.