



PLANNING & BUILDING COMMITTEE

Merrimack School District
<http://www.isone.com/~merrpbc>

Minutes
October 22, 2007

Present: S. Barnes, S. Heinrich, R. Hendricks, G. Perry, F. Rothhaus and School Board member
J. Vaillancourt

Excused: L. Rothhaus

S. Heinrich called the meeting to order at 7:35 PM.

Approval of Prior Minutes

S. Barnes made a MOTION to approve the minutes of September 10, 2007. Second: S. Heinrich. After discussion, S. Barnes made a MOTION to table approval until a revised set of draft minutes could be prepared. Second: R. Hendricks. MOTION PASSED unanimously.

Updates

1. S. Heinrich reported that the Committee website has been updated. S. Barnes asked why the Committee website was hosted by an outside vendor. She said she felt that having the Committee website part of the District website would make it easier for the public to find, easier to maintain, and make it consistent with the District website. S. Heinrich told her that the Committee website is hosted by ISONE at no cost to the District, is linked to the District website and is maintained and updated by a District employee. He said the reason the Committee had its own website was that it had a website before the District did. Other members felt, as long as there was a link to the Committee website on the District website, they were satisfied with the current situation.
2. S. Heinrich distributed the "Comparative Enrollment and Population Projections" for September 2007. He said the Superintendent had decided to do a one-year projection only. Members reviewed the process used to make the projections. R. Hendricks asked for clarification on the figures in the projected "DIFF" column. S. Heinrich will follow up on and ask whether 2 – 3 additional years might be projected. Members also wanted clarification of whether the figures presented as "November 2007 Elementary Schools" were an update of the first Monday figures or a break-down of the elementary projection for 2008-2009. J. Vaillancourt will follow up.
3. S. Heinrich also indicated that M. Chiafery will provide the answers to the Committee survey "Questions for the Administration" on space usage at the SAU/SpEd office buildings for the next meeting. F. Rothhaus stated he thought that the SAU/SpEd building should be dealt with before dealing with school air quality issues.. He also stated that dealing with the air quality issues would be very expensive. J. Vaillancourt

suggested that the Committee try to figure out tangible benefits that would offset or mitigate the costs.

4.

Next Meeting

The next meeting of the Committee is scheduled for November 26th.

S. Barnes asked that the agenda include a review of what the Committee worked on last year and what tasks started have not been completed. R. Hendricks stated the only thing that he saw as “unfinished” was further recommendations on traffic and parking at the high school. F. Rothhaus brought up the Middle School traffic situation and suggested that before the Committee does any further work or makes any recommendation, it needs to get the Administration and Principals to agree there is a problem that needs to be addressed. S. Heinrich asked members to review all prior minutes and make a list of issues that they feel are unfinished that the Committee should continue to work on during the ensuing months.

R. Hendricks brought up the issue of regularly going to the School Board and sharing research, suggesting issues that might need to be addressed in the future, and asking for direction or support. He said that he felt anything related to safety would be easy to pass and that safety was a big part of the SAU/SpEd building proposal. S. Barnes asked if the Committee felt it had done due diligence. J. Vaillancourt said she wanted to look at some other temporary options for additional space for the SAU. (For example, using some space at the upper elementary school.) She said she hoped that the dialogue amongst all parties could be started. S. Barnes agreed. S. Heinrich will look into getting the current Space Utilization Inventory.

R. Hendricks made a MOTION to adjourn. Second: S. Barnes. MOTION PASSED. The meeting was adjourned at 9:00 P.M.

Respectfully submitted,

Pat Heinrich