



## PLANNING & BUILDING COMMITTEE

Merrimack School District  
<http://www.isone.com/~merrpbc>

October 23, 2006

Present: K. Annutto, S. Barnes, F. Rothhaus, L. Rothhaus, R. Hendricks and J. Thornton

Excused: S. Heinrich

Also Present: Principal M. MacGill , Assistant Principal B. Morris and Business Administrator M. Shevenell

From 7:30 – 8:30 PM, Committee members toured the James Masticola Upper Elementary Schol, specifically looking at areas noted in the Committee's "Renovation Report" (dated 11/17/03) with the following results:

### Urgent items:

- Remove asbestos flooring: this has been completed in the hallways where tiles were deteriorating, but there are still asbestos tiles in some classrooms.

### Compulsory items:

- Install sprinklers: this is scheduled for completion in August 2007.
- Upgrade elevator: this has been completed.
- Update fire alarm strobes: this has been completed.
- Create legal handicapped parking spaces near the current main entrance to the school: this has been attempted, but not very successfully.
- Replace bathroom sinks, including faucets: this has been completed.
- Replace door locks with Lever Lock sets throughout the school: while this has been completed, some were put in with locking mechanism in the hallway, rather than in the classroom.
- Update ventilation and HVAC: this has not been attempted.
- Replace doors on 21 classroom doors in 1951 section: this has not been attempted. However, reversing the swing of the current doors is under consideration.
- Install connector doors in several classrooms: this has not been attempted. However, the rooms in question are no longer used as "regular" classrooms.

### Necessary items:

- Upgrade electrical system: this has not been attempted.
- Fix windows: this has not been attempted.
- Repair stair treads: this has been completed.
- Rebuild the girls' bathroom near Room 146: while the sink has been replaced, the bathroom has not been rebuilt.

- Replace or repair some exterior door casings: this has not been attempted.
- Replace lockers in the oldest section of the building: this has not been attempted and may not be feasible.
- Enlarge nurse's office: office has been relocated to a larger space.
- Replace ceiling tiles: this will be part of the sprinkler installation project, to be completed by August 2007.
- Replace chalkboards with white boards as needed: this is an on-going project.
- Repaint walls: this is an on-going project.
- Replace baseboards in some classrooms: this has not been attempted.
- Replace or repair existing cabinetry: this has not been attempted.
- Create one or more teachers' work/break rooms. this has been accomplished.
- Reclaim Tech Ed and CFAS rooms for other uses: this has been completed.

Desirable items

- Upgrade lighting in hallways and public spaces: this is will be part of the sprinkler installation project.
- Enlarge the library by utilizing Room 103 and what had been the middle school guidance offices: the suggested areas are used for offices. The library still needs additional storage space and it was also noted that the computer server room needs to be air-conditioned.
- Return Room 104 to the Art Room for Art Storage: this area is used as office space for the computer specialist.
- Remove old electric heaters from the hallways: this is has been attempted.
- Improve outside lighting: this has not been attempted.
- Use Room 222 as a regular classroom: this room is still utilized as a music classroom.
- Install blackout window shades: this has not been attempted.
- Clean and re-point external brickwork: this has not been attempted.
- Install exterior double doors facing Baboosic Lake Road: this has not been attempted.
- Install blackout shades on classroom doors: this has not been attempted.
- Move administrative offices to rooms 156 & 158, provide an airlock style entrance opposite the entrance: this has not been attempted.

At the end of the tour, Mrs. McGill offered input on the list of suggested renovations:

- She asked that installing additional hand blowers in all bathrooms be added to the list of desirable items.
- She requested that the following (listed in priority order) be moved from "Desirable" to "Necessary":
  1. Move administrative offices & provide airlock entrance
  2. Replace and/or increase outside lighting
  3. Install blackout shades on windows and doors in classrooms and the library.
- She noted that installing inside door locking mechanisms on the doors where they were incorrectly installed is a priority.

L. Rotthaus thanked Mrs. McGill for the tour.