



## PLANNING & BUILDING COMMITTEE

Merrimack School District  
<http://www.isone.com/~merrpbc>

Minutes  
November 26, 2007

Present: S. Barnes, S. Heinrich, R. Hendricks, G. Perry, F. Rothhaus, L. Rothhaus and School Board member J. Vaillancourt

S. Heinrich called the meeting to order at 7:35 PM.

### **Approval of Prior Minutes**

F. Rothhaus made a MOTION to remove the minutes of September 10, 2006 from the table. Second: S. Barnes. MOTION PASSED unanimously. The MOTION to approve the September minutes had been made by S. Barnes and seconded by R. Hendricks. G. Perry asked for a clarification regarding whether MYA paid fees for usage of school buildings. J. Vaillancourt said the policy is that MYA only pays rental fees if they are hosting a tournament, which includes non-Merrimack residents or charges admission fees. MOTION PASSED unanimously.

S. Barnes made a MOTION to approve the minutes of September 24, 2006. Second: R. Hendricks. J. Vaillancourt requested that the following corrections:

JMUES

- Rooms that might potentially ... this possibility into account *and the capability to add air conditioning will be included in this upgrade.*
- The projected costs ... part of the current ~~energy~~ ventilation upgrades.

MOTION PASSED unanimously.

S. Barnes made a MOTION to approve the minutes of October 22, 2007. Second: R. Hendricks and F. Rothhaus. Two typographical errors were corrected. MOTION PASSED: 5 – 0 – 1 (L. Rothhaus abstaining.)

### **Updates**

J. Vaillancourt gave each member copies of the monthly enrollment reports from September 2006 to November 2007 as well as a copy of the “Comparative Enrollments and Projections” dated September 2007 on which M. Shevenell had provided some explanatory information.

### **Review of Prior Work**

S. Heinrich told the Committee that, at one time, the Committee used to create a list of “Annual Goals and Objectives” which it used to plan and prioritize projects as well as review the work done in the previous year. He said the Committee had not approved such a list since 1999-2000, but had started work on lists twice since then. He suggested that creating such a list might be a part of the discussion of what the Committee accomplished during the last year and what it still needs to do. He asked each member for comments on this topic.

During the ensuing discussion, members proposed and prioritized the following issues:

PBC Minutes, 11-26-07, continued

Security - #1

Air quality renovations

Relocate JMUES main office complex

Parking/Traffic at MHS, MMS and MES - #2

JMUES renovations

Update School Capacity figures/review space utilization

District wide technology - #5

Athletic Fields/artificial turf at MHS - #4

Combined SAU/SpEd office- #3.

Members agreed they would work on the top three issues and work on the next two issues as time permits. F. Rothhaus suggested that security should be all encompassing and include inside and outside security and safety issues. J. Vaillancourt said she has been very vocal on the School Board that she is in favor of additional security measures at the schools. L. Rothhaus told the Committee that Nashua has cameras in place that security staff monitor and that Litchfield has cameras that record on tapes that are pulled if issues occur. S. Barnes told the Committee that she felt the Committee should study issues, do the legwork and then provide the Board with information and possible solutions to issues. R. Hendricks said that, Committee presentations to the School Board on various issues often provide the parents and others a reason to speak up and offer their opinions on such issues. S. Barnes said that the Committee could also make a presentation suggesting that the School Board form a sub-committee dedicated to this one task. F. Rothhaus said that if the School Board asks the Committee to study an issue, it might more readily support any solution the Committee poses.

For the next meeting, L. Rothhaus will get information about the cameras in Nashua and Litchfield. S. Barnes suggested inviting the police chief to attend the meeting and bring information regarding numbers of vandalism incidents at the schools. R. Hendricks would like to also discuss parking and traffic at MHS and MMS with the chief. L. Rothhaus suggested that the MHS Resource Officer should also be invited and that the issue of a Resource Officer at the middle school be included in the discussion. S. Heinrich will contact the police department as well as contact M. Shevenell for more information on the security items currently included in the proposed budget. In addition, he will ask if having cameras in the buildings would potentially decrease the District's insurance coverage costs or deductible and if so, by how much.

#### **Next meeting**

The next meeting is scheduled for December 10, 2007. J. Vaillancourt noted that the School Board has scheduled a work session on the proposed 2008-2009 budget on this date, which means that she will not be able to attend. By consensus, members agreed to hold a Committee meeting that night regardless.

#### **Public Participation**

There was no public participation.

S. Barnes made a MOTION to adjourn. Second: L. Rothhaus. MOTION PASSED unanimously. S. Heinrich adjourned the meeting at 9:15 PM.

Respectfully submitted,

Pat Heinrich