



## PLANNING & BUILDING COMMITTEE

Merrimack School District

<http://www.merrimack.k12.nh.us/PBC/>

### Minutes

December 8, 2008

Present: G. Perry, R. Hendricks, L. Rothhaus, S. Heinrich and School Board Liaison E. Coburn

Excused: F. Rothhaus, J. Vliet

S. Heinrich called the meeting to order at 7:40 PM.

### **Approval of Prior Minutes**

G. Perry made a MOTION to approve the minutes of November 10 and November 24, 2008.

Second: R Hendricks. Some typographical errors were corrected. MOTION PASSED 4 – 0 – 0.

(L. Rothhaus abstained.)

### **Meeting Schedule**

Members reviewed and approved the following upcoming meeting schedule:

January 12, 2009 (at the Rothhaus')

January 26, 2009

February 9, 2009

March 9, 2009

March 23, 2009

April 13, 2009.

### **Updates**

S. Heinrich told the Committee that the Committee's website has now been updated.

S. Heinrich told the Committee that no complete naming applications have yet been received.

Members questioned current location of the Hall of Fame plaques and continued existence of the Committee to evaluate nominations to the Hall of Fame as well as the location of the dedication plaque near the display cases in the high school lobby.

### **School Board Charge**

Members reviewed the School Board charge and decided to review what work has been done and determine what needs to be done before proceeding further. For example, while the SAU/SpEd Employee Questionnaires have been returned to the committee, the specific questionnaire for the Superintendent and the SpEd Director has not been returned. S. Heinrich will deliver a new copy to each and ask for a speedy return. Other questions that came up included

- Can some uses in building be re-located?
- What is the current cost of remaining renovations that have been suggested for JMUES?
- What is expected number of classes per grade in the elementary, upper elementary

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and middle school for the next five years?  
Members agreed that work needs to be done to revise the Space Utilization Inventory before it is sent out to the school principals.

**Next meeting**

The next meeting is scheduled for January 12, 2009. The main item on the agenda will be Review and possible Revision of the Space Utilization Inventory document.

R. Hendricks made a MOTION to adjourn. Second: G. Perry. MOTION PASSED. The meeting was adjourned at 8:30 PM.

Respectfully submitted,

Pat Heinrich