



# PLANNING & BUILDING COMMITTEE

Merrimack School District

Minutes  
December 20, 2022

Present: R. Hendricks, N. Schoenfeld, F. Rothhaus, S. Albuquerque and School Board Liaison  
L. Rothhaus

Absent: M. Alukonis and G. Perry

Also Present: Assistant Superintendent for Business M. Shevenell and Engineer S. Keach

R. Hendricks called the meeting to order at 7:03 PM.

## **Capital Improvement Plan (C.I.P.)**

R. Hendricks asked M. Shevenell share and discuss the proposed Capital Improvement Plan.

### **Mastricola Roof**

M. Shevenell told the Committee that portions of the JMES/JMUES roof have been out of warranty for more than 20 years and roofing costs are going up. He said the Maintenance Department has suggested it is time to replace the roof at the Mastricola complex. He said this expenditure will probably be an article on the 2023 warrant. He also indicated that there will be annual roofing projects in the budget or as warrant articles until 2029/2030, after which it was his hope that annual deposits would be made to the Roof Repair Capital Improvement Fund.

### **JMUES HVAC roof fan**

M. Shevenell said the HVAC fan on the roof of JMUES roof is slated to be replaced either in 2024-25 or 2025-26. He reminded the Committee of the Honeywell energy study that was done 15 years ago which possibly should be revisited.

### **Technology Infrastructure**

M. Shevenell told the Committee that Technology Infrastructure is now included in the operating budget. He indicated that the District is now at 1:1 ratio/device to students. He said the type or style of computers used varies by grade level or special needs of the students and staff using the computer. He also explained that the District spends about \$1 million dollars a year for equipment, switches and devices. He said the new IT Director had done a complete inventory of all equipment and created a technology plan to address replacement and/or updating equipment as well as address network and security issues.

M. Shevenell mentioned other projects of note in the C.I.P.:

- MHS Gym floor in 2024-25
- Boilers: four at MHS in 2025-26 and 2 in the Mastricola complex in 2027-28

PBC, 12-20-22 minutes, continued

- Window replacement in the MHS courtyard in 2025-26.
- Turf Field at MHS in 2025-26.

### **Master Plan**

M. Shevenell said he hoped that demolition of the Brentwood Building would be on the 2023 warrant. He said S. Keach is still working on estimated costs for demolition and addressing the utility pole locations.

### **Discussion**

R. Hendricks opened the floor for questions, comments and discussion.

- M. Shevenell told the Committee that the District has identified lock sets that have to be replaced and has received funds from the Safter Grant to complete the project. He said the District is actively looking at other safety and security concerns and would like to get more Safe Grant funds to address any issues.
- Members discussed a possible timetable for the Master Plan:
  - Brentwood Demo 2023-24
  - Utility Pole work 2024-25
  - Parking Lot redesign and reconstruction 2025 -2026
  - New SAU 2026-27
- L. Rothhaus suggested that the Turf item in the C.I.P. should be Turf Field and Track since the track will be impacted and may need upgrade or repair after installation of a turf field. She also suggested that Safety Assessment should be added as an C.I.P item in 2023-24.

R. Hendricks made a MOTION to add Track to the Turf item in 2025-26, add Safety Assessment in 2023-24 with cost to be determined and move the JMUES roof HVAC fan to year when the roof replacement project is being proposed. Second: S. Albuquerque.

MOTION PASSED unanimously.

S. Albuquerque made a MOTION to adjourn. Second: F. Rothhaus.

R. Hendricks declared the meeting adjourned at 8:30 PM.

Respectfully submitted,

Pat Heinrich