

**Merrimack School Board Meeting
Merrimack High School Cafeteria
January 17, 2012**

PUBLIC MEETING MINUTES

PRESENT: Chairman Vaillancourt, Board Members Barnes, Markwell and Thornton, Superintendent Chiafery, Assistant Superintendent McLaughlin, Business Administrator Shevenell and Student Representative Yates. Vice Chairman Ortega was excused from the meeting.

1. Call To Order

Chairman Vaillancourt called the meeting to order at 7:30 p.m.

Chairman Vaillancourt led the Pledge of Allegiance.

2. Approval of January 2, 2012 Minutes

Board Member Barnes moved (seconded by Board Member Thornton) to approve the minutes of the January 2, 2012 meeting

Board Member Barnes requested the following changes to the minutes:

- Page 4 of 6, section 7, paragraph 4, should read, “.....House Bill CACR8, waiving the two week rule.
- Page 4 of 6, section 7, paragraph 6, add a period after the word rule.

Board Member Markwell requested the following changes to the minutes:

- Page 5 of 6, section 8, add the date February 7 Budget Committee Warrant Articles workshop.

Board Member Thornton requested the following changes to the minutes:

- Page 3 of 6, section 5, paragraph 2, correct the spelling of the word District.

Chairman Vaillancourt requested the following changes to the minutes:

- Page 4 of 6, section 7, paragraph 1, the last sentence should read “Chairman Vaillancourt added that it was not necessary for the school board to take a stand.”
- Page 4 of 6, section 6, paragraph 1, add the sentence “No board member was interested in discussing any specific NHSBA resolution.”
- Page 4 of 6, section 7, paragraph 2, second sentence, change “She spoke with....” to “She received correspondence from....”
- Page 4 of 6, section 7, paragraph 3, remove the word “also” in the first sentence.
- Page 5 of 6, section 8, the sentence should read, “Chairman Vaillancourt added that on January 17, 2012 a formal vote will be taken by the school board pertaining to any warrant articles on the ballot.”

The motion passed 4-0-0.

3. Public Participation- Chairman Vaillancourt

There was no public participation.

4. School Funding Update from NH Legislators

Superintendent Chiafery introduced Representative Richard Barry and Representative David Hess to discuss school funding in the legislature.

Representative Hess explained that he has been involved in educational funding issues since 1997 and that he has co-sponsored 80% of the bills concerning school funding. The major points he made were:

- He is the prime sponsor of the New Education Funding Bill that has recently been heard by the Education Funding Committee.
- House Bill 337 maintains the grants and funding system as they were for the last fiscal year and will continue through this biennium. Certain changes may be made after this biennium.
- The bill is to insure that all towns and school districts receive the same amount of money this year and next year as they received in 2011 unless the student enrollment decreases.
- The bill seeks to modify the formula by which adequacy is calculated. If passed, there would be no impact on this year's or next year's funding.

Representative Hess reported that the State budget this year decreased below the previous biennium by 11% and that school funding was not reduced. The educational funding is flat funding for 3 years. The current funding bill that is before the House, which he sponsored, seeks to modify the formula by which adequacy is calculated. This will have no effect of the funding for this year and next year. He added that he did not see any major changes on the horizon.

Board Member Barnes asked for the House Bill number for the adequacy funding formula.

Representative Hess replied that it is Bill number 1473FN Local.

Board Member Barnes asked about the status of CACR12.

Representative Hess responded that the bill passed the House with a 60% majority and is pending in the Senate. The language that was passed was adopted by amendment but the language is the subject of some discussion. One primary issue is whether or not the state has a "duty" to provide an adequate education to students. He added that:

- 1) He does not foresee any Constitutional Amendment that will "take the courts out of the issues".
- 2) Any Constitutional Amendment that passes will assert the priority of the legislative and executive branches in deciding issues of education funding. The Senate, House and Governor agree on this.
- 3) In his opinion, if any Constitutional Amendment passes it will not affect State aid to education.

Board Member Barnes reported that at the meeting of the NH School Boards Association, feedback from Senator Bradley and House Speaker O'Brien was that adequate funding could be as little as \$3,550.00 per student which is one half the amount of the lowest amount of adequate funding in the country (in the state of Utah).

Representative Hess responded that the current adequacy is \$3,450 per pupil, which was set several years ago and has been flat funded.

Board Member Barnes stated that the feeling at the meeting was that if State aid does not come to the district, it will go to the communities that are "child rich" or "property poor", therefore putting State aid for education at risk in Merrimack.

Representative Hess responded that he hoped that was not the “flavor” Speaker O’Brien or Senator Bradley presented and that he inaccurately speculated Board Member Barnes’ impression was in error.

Representative Barry asked Representative Hess to respond about the State aid to religious school.

Chairman Vaillancourt clarified that there was concern about private and parochial schools.

Representative Hess replied that State aid for Charter Schools is \$5,450 per student, which is a combination of \$3,450, plus an added \$2,000 per pupil, based upon some adequacy figures that he was not familiar with. He added that for parochial and private schools there is no provision for State aid for students. However, there is a bill for aid to private schools by business entities that would allow the business to receive a tax credit based on the amount of funding they provide. This has no bearing on funding for public schools. He added that all charter schools are public schools.

Chairman Vaillancourt asked if it was Education Tax Credit Bill 1507.

Representative Hess responded that he was not familiar with that bill and could not discuss it.

Representative Barry reported that in a Bill heard by the Finance Committee, a commission has been set up to look at cost shifting and whether or not the budget, because of cuts, has some “unintended consequences”. He added that a plan has to be put in place, looking at all parameters involved.

Board Member Markwell asked Representative Hess to speak about where the state revenue comes from that result in the school aid. He added that it is our tax dollars and business enterprise taxes and business profit taxes that go into a general fund, which is used to pay everything but not necessarily to fund education. He added that there is no imaginary fund that funds education.

Representative Hess responded that the Education Trust Fund is a bookkeeping entry in the State budget. If this fund does not raise enough revenue to provide the money to be disbursed, then the Education Trust Fund has first “dibs” on all other State revenue to make up the difference. There are certain revenue screens dedicated to educational funding. At the current time business profit taxes and business enterprise taxes are the major sources of funding, as well rooms and meals taxes, real estate transfer taxes, tobacco taxes, all lottery commissions, all gambling revenues, and utility property taxes are all dedicated funds that go into the Education Trust Fund. Federal funding is separate.

Representative Barry asked Representative Hess to give a brief overview of what has been done so far this year.

Representative Hess responded that last year estimates were given as to how much money will be brought in with taxes and fees. Then the budget is done based on those revenues. He was very pleased and proud that the state revenues are 1/10 of 1 per cent of where they were estimated seven months ago. Eight hundred and eleven million dollars was the estimate, and eight hundred ten point two million dollars was received.

Business Administrator Shevenell stated that last year EdJobs was part of the adequacy and that this year is was in addition to the adequacy in the amount of \$340,000 for Merrimack. He asked Representative Hess if this money could be counted on in the future.

Representative Hess responded that he is not familiar with Federal funding and therefore could not comment.

Board Member Thornton asked Representative Hess to talk about “Donor Towns”.

Representative Hess explained that pending legislation eliminates donor towns and that there have not been any for several years. State funding for education is always done per pupil. Then the tax base is multiplied by the statewide property tax rate of \$2.12 or \$2.20 per \$1,000. When there are relatively few students and a large tax base, the statewide property tax raises more money than the town is entitled to receive through State aid. As a result, the city/town is supposed to return the extra money to the State. He added that there were about 35 donor towns about 3 years ago.

Board Member Thornton asked if the money donated by donor towns were distributed throughout the state.

Representative Hess replied that was true, but that he could not remember it happening.

Board Member Thornton asked if there were still donor towns.

Representative Hess answered that about six years ago a moratorium was put in place. There is a bill to continue the moratorium. Practically speaking, he added, there are no more donor towns.

Chairman Vaillancourt stated that the dialogue with the Representatives was very helpful. Personally, she stated, she does not assume or expect that the district is getting anything from the state. She noted that as a school board and a district last year was very difficult. She added that the state struggles with defining adequacy and funding it. She hopes the people who are working on the Education Committee in Concord keep the education of the students in mind when all these bills come up. Laws that get passed by the Legislature affect the district in funding as well as in policy.

Representative Hess stated that Merrimack should feel good about the representation they have in Concord in both the House and the Senate.

5. NH Retirement System Employer Notification

Business Administrator Shevenell received correspondence from Marty Karlon, Public Information Officer, regarding RSA 100-A:14 to inform New Hampshire Retirement System (NHRS) participating employers about legislation that may have a cost impact on employees.

- HB 654: Relative to credit for retirement system employer contribution overpayments
- HB 1306: Requiring retirement system employers to make contributions for part-time employment of retired members of the retirement system
- HB1483: Repealing the retirement system special account
- SB228: Repealing the assessments for excess benefits paid by employers in the retirement system
- SB229: Establishing a defined contribution retirement plan for public employees
- SB230: Relative to the calculation of average final compensation in the retirement system
- SB244: Relative to administration of the NHRS
- SB246: Revising the calculation of retirement system employer assessments for excess benefits
- SB249: Requiring a request for proposals for the administration and management of the NHRS

Business Administrator Shevenell added that last year was exceedingly difficult in terms of budgeting. He added that there was a feeling of uncertainty with the NHRS contributions.

Representative Barry explained that the NHRS is under funded and many changes are taking place. He added that current retirees or people retiring in the next ten years would not be affected. He added that last year there was a 37% to 40% shortfall in the funding. He added that overtime benefits have been eliminated.

Board Member Barnes added that, according to Senator Bradley, who spoke at the NH School Board Association, that there was a 1.5 billion dollar shortfall in the under funded mandate.

Business Administrator Shevenell asked if the 2% increase in employee contributions has had a significant impact on the whole retirement system.

Representative Hess strongly recommended that Representative Ken Hawkins be invited to speak at a school board meeting, noting that he is very knowledgeable in the area of the bills and legislation regarding the NHRS. One of the major problems is the fact that the markets have been “flat” over the past 10 years. He added that the Bill that was passed increased provisions to try and make the plan more solvent.

Representative Hess spoke about the issue of adding increased pension benefits, stating that he did not think this was an issue with the school system. He added that if the district wanted to provide extra pension benefits, the town of Merrimack would have to come up with money to cover the cost.

Business Administrator Shevenell stated that when trying to predict the actuarial rates, the pensions could not be added in. He asked if this was something under local control.

Representative Hess responded that the collective bargaining agreement would govern the rights to pensions if that is what the district agreed on.

Superintendent Chiafery asked about HB 1306, which requires the retirement system employers to make contributions for part-time employment of returning employees.

Representative Hess responded that HB 1306 has probably not been heard yet. He suggested Representatives Ken Hawkins, Mark Joyce and Dean Mitchner be asked to give an update on this bill. He also suggested that the status of the bill can be found on the New Hampshire General Court website.

Board Member Barnes asked about the change in contributions and if the school district would be liable to cover the unfunded mandates. She also asked if the district needs to come up with up-front money to cover the deficit.

Representative Hess responded that there have not been any moves for upfront conditions to make up the difference, adding that New Hampshire is one of the highest under-funded states in pension plans. There is hope that the stock market will turn around and make up the deficit.

Representative Barry added that there is no way to tell the districts how to raise the money to cover the unfunded pensions.

Board Member Markwell thanked the Representative for attending the meeting. They provided good information on the bills as well as whom to contact regarding the pension plans.

Chairman Vaillancourt stated that hopefully in the near future more legislators could attend a board meeting to discuss other policy issues.

6. Safe Routes to School Grant Funding Program

Tracy Bull, the school board liaison to the Merrimack Town Center Committee, introduced Matt Waitkins of the Nashua Regional Planning Commission (NRPC).

Ms. Bull stated that in order to apply for the Safe Routes to School Travel Plan portion of the grant, one of the requirements is the establishment of a task force. Ms. Bull stated that she would be the chair of that subcommittee. She also stated that the committee needs letters of recommendation in support of the travel plan process in order to submit an application for the grant. Presently she has about six letters of support. She asked the board if they would be willing to submit a letter of recommendation.

Mr. Waikins explained that this is a federally funded program. There is money in the Department of Transportation (DOT) budget for the planning process. He added that since there is a lead-time for the application to make its way through the system it should be submitted as soon as possible.

Ms. Bull agreed that there is a need to be expeditious and that almost everything is in place. Hopefully the application would be submitted by the end of the following week.

Ms. Bull added that if the application is accepted, the project would include O’Gara Drive, McElwain Street, Baboosic Lake Road, Woodbury Street, School Street and Bishop Street with travel options for students in those areas. The plan will encourage non-motorized transportations to the schools as well as being designed to promote fitness.

Chairman Vaillancourt referenced the packet pertaining to the Safe Routes to School Project, which contains a letter of recommendation from the Merrimack Police Chief, as well as a copy of a survey. Superintendent Chiafery suggested that the board consider waiving the two-week rule and move forward to write a letter of recommendation on behalf of the school board.

Ms. Bull explained that as part of the project there is a survey that would be used to collect data from the students at the James Mastricola Elementary School and the James Mastricola Upper Elementary School. Faculty members would give the students the survey over a three-day period. It would potentially show how children get to and from school, whether it is walking, riding a bike, by bus or by parent.

Board Member Barnes asked that if the letter of recommendation was put on the consent agenda for the next school board meeting on February 2nd, would the outcome of the application be impacted.

Ms. Bull explained that all she needs is a letter of recommendation in support of looking into the travel plan. The survey is not part of the grant. It is a way of collecting data once the grant has been awarded.

Board Member Thornton asked, as a clarification, if funds have to be paid up-front by the school board and if so would the school board be reimbursed.

Mr. Waitkins responded it is a 100% reimbursement program. He explained that the NRPC would facilitate the whole process. Each month a bill would be submitted for services and paid by the Merrimack School District and then the invoice would be submitted to New Hampshire Department of Transportation for reimbursement.

Board Member Thornton asked how the timeline worked and how this should be budgeted for, since there would be a layout of money.

Mr. Waitkins responded that once the grant is accepted, the amount of money from the grant will be known and could be planned on for payment each month. He stressed that this is only a planning grant and does not include the infrastructure cost of \$11,000, which will be applied for in the future.

Superintendent Chiafery explained that this all takes place from the Town Center Committee. When the administration became aware that the DOT was making a travel plan, it was realized that the district needed a task force to gather, review and process data. The Task Force is made up of members of the Administration, a physical education teacher, a nurse, parents, citizens who walk in the area, the Chief of Police, the principals from James Masticola Elementary School and James Masticola Upper Elementary and Tracy Bull as well as another Town Center Committee member. She added that hopefully Chairman Vaillancourt could write a letter to Mr. Corrigan at the Department of Transportation to express support of the project by the school board.

Chairman Vaillancourt stated that the surveys would not be sent out if the grant application is not successful.

Board Member Thornton asked how the survey would be sent to the parents.

Ms. Bull responded that the survey would go home with the students as well as being available on line.

Board Member Barnes moved (seconded by Board Member Thornton) to task Chairman Vaillancourt to compose a letter of recommendation for the Safe Routes to School Funding Grant, waiving the two-week rule.

Board Member Barnes spoke to the motion. She stated that the space is in use now, but it is not the safest or best space. This plan would improve the situation.

Chairman Vaillancourt added that the project also promotes the wellness initiative of the district.

The motion passed 4-0-0.

Chairman Vaillancourt added that the survey will be put on the consent agenda for the next board meeting and asked if anyone had any questions to please contact the office of the Superintendent.

7. Draft Warrant Articles

Business Administrator Shevenell presented the Merrimack School District Warrant Articles for the deliberative session to be held at a date to be determined in March.

Article 1: Election of Officers

Article 2: Annual Article authorizes the school board to accept gifts on behalf of the district without further action by the voters. It is basically for the school board to accept “real property” (gifts of land, etc.)

Article 3: Collective Bargaining with the Merrimack Education Support Staff Association (MESSA)

- MESSA includes custodians, paraprofessionals, food service workers, library assistants, maintenance workers and administrative assistants.
- The current health plan design was changed, effecting co-payments, drug costs and emergency room costs.

- The “driver” of these changes was what the healthcare percent for the employees and what the healthcare percent for the district is based upon.
- It is a difficult Warrant Article to explain because it does not raise money but reduces the bottom line of the operating budget.
- The new plan includes three insurance plans: JY (indemnity), Blue Choice (point of service) and Health Maintenance Organization (HMO) (Matthew Thornton)
- This Warrant Article deals with cost items only.
- There is a proposed 3 year agreement with a 2.75% increase for each of the three years. However, there is a major healthcare concession made by the support staff that is in line with the same healthcare concessions that the Merrimack Teachers Union agreed to in their collective bargaining agreement the year before. The combination reduces the bottom line of the operating budget.

Board Member Thornton asked that in the long run, would employees still have the option to stick with their plan.

Business Administrator Shevenell replied that all MESSA employees are going to move to the new plan. Once in the new plan, the individual has the opportunity to move to a different level.

Board Member Thornton asked if more employees choose the HMO, would the district save money.

Business Administrator replied that the district would save money.

Board Member Markwell asked that if the healthcare costs significantly rose, would the savings that Business Administrator presented not be accurate.

Business Administrator Shevenell replied that if the plan remains the same without change, the employer would be paying considerably more money. Instead of paying up to 5 million dollars for healthcare insurance, it would probably cost at least 5.5 million dollars. Savings through the plan could increase dramatically.

Board Member Markwell asked if the voters do not approve the MESSA contract, would the wages remain the same.

Business Administrator Shevenell responded that the wages would stay the same and the cost of the health insurance out-strips what would have been paid in wages, regardless of how much the health insurance goes up.

Board Member Markwell stated that he thought that approximately \$500,000 would be the potential change to the health care costs if the contract was not approved and the board was not moving to the different insurance plan.

Business Administrator replied that in the first year of the plan there would be an increase of \$391,000.

Chairman Vaillancourt stated that in the school year 2012-2013, the numbers we have are accurate. In the school years 2013-2014 and 2014-2015 it is a conservative estimate based on health insurance increases over the past few years.

Board Member Markwell stated for clarity that is a guess to know the costs for the 2013-14 and 2014-15 school years.

Business Administrator Shevenell responded that even if the contract goes up 20%, the district would still be better off with the new system.

Board Member Barnes stated that even though it is not possible to get definitive numbers for the future years, formulated estimates based on historical data. She added that MESSA thought of the taxpayers as well as themselves when negotiating this contract. It was all vetted out in a very open and constructive way. Feeling that it is a “win-win” situation, she felt that it “behooves the people to support this”.

Business Administrator Shevenell explained that parties came to the table with the expectation of doing something that was fair and something that the community could support.

Chairman Vaillancourt stated that the support and professional staff have been extremely collaborative with the district regarding the health care concessions. She appreciated the work everyone has done to bring this Warrant Article to the voters.

Article 4: If Article 3 is defeated, this Article gives the school board the authority to call a special meeting to address cost items only. It gives the option of going back to the table to renegotiate and bring another agreement to the voters.

Article 5: Parking Lot Reconstruction and Expansion at Reeds Ferry Elementary School.

Chairman Vaillancourt stated that she and Superintendent Chiafery discussed whether or not to make this a Warrant Article, because even though the board has had discussions regarding this project, it never decided if it should move forward as a Warrant Article.

- Chairman Vaillancourt stated that this project does not have to go on the voter’s ballot.
- Business Administrator Shevenell stated that about six years ago a Warrant Article was passed to place \$50,000 into the Paving Capital Reserve Fund, for a total of \$65,000 in the fund. In trying not to deplete this fund, Business Administrator Shevenell suggested around \$900 be left in the reserve fund.
- Business Administrator Shevenell explained that the money for the Reeds Ferry project (\$110,000) could be raised and appropriated, or \$65,000 can be taken from the Paving Capitol Reserve Fund, leaving \$45,000 to be raised through taxes.
- Board Member Barnes asked if that action would limit the board to the \$65,000 or could more be taken from the fund.
- Business Administrator Shevenell responded that more could not be taken from the fund.
- Board Member Barnes clarified by stating that the fund cannot be depleted, the exact amount must be stated.

Article 6: The Operating Budget

- Business Shevenell explained that the school board presented the \$65,505,395 budget to the Budget Committee; the default budget is \$65,676,553.

Chairman Vaillancourt stated that each Warrant Article will be presented for acceptance by a vote of the school board members.

Article 1 does not have to be voted on by the board.

Board Member Markwell moved (seconded by Board Member Barnes) to recommend Article 2 as presented.

The motion passed 4-0-0.

Board Member Barnes moved (seconded by Board Member Thornton) to recommend Article 3 as presented.

The motion passed 4-0-0.

Board Member Barnes moved (seconded by Board Member Markwell) to recommend Article 4 as presented.

The motion passed 4-0-0.

Chairman Vaillancourt asked if there was an interest on putting this item on the ballot.

Board Member Thornton stated that if this Article were to move forward, she would vote not to recommend because she has questions about the reconfiguration.

Board Member Barnes moved (seconded by Board Member Markwell) to approve the alternate Warrant Article, allowing \$65,000 from the Capital Reserve Fund and raise an additional \$45,000 to reconfigure the parking lot at Reeds Ferry Elementary School. Speaking to the motion, she shared that the Administration has time before the project begins to refine the plan and Principal Yarlott is able to give input.

Board Member Thornton stated that she was not sure that the reconfiguration of the park lot at Reeds Ferry Elementary School would solve the safety issues involved. She added that she was not sure the extra parking spaces would relieve the problem either.

Board Member Markwell added that he, too, has some concerns about the traffic pattern problem, although it will solve the parking problem for the staff.

Chairman Vaillancourt stated that she felt there were two different issues. Adding spaces would not alleviate the safety issues, but it would be a huge improvement. The traffic flow issue along with the safety concerns is being addressed by the Reeds Ferry Elementary School Administration.

Superintendent Chiafery agreed that something has to be done to alleviate parking lot issues at Reeds Ferry and that this Warrant Article goes in the right direction.

Business Administrator Shevenell reiterated that he will continue to work with Steve Keach a civil engineer and owner of Keach Nordstrom Associates. He added that there would have future discussions with Mr. Keach and the Planning and Building Committee.

The motion passed 3-1-0 with Board Member Thornton in opposition.

Board Member Barnes moved (seconded by Board Member Thornton) to recommend Article 6 as presented.

The motion passed 4-0-0.

8. NH School Board Delegate Assembly

Board Member Barnes presented her comprehensive report on the annual meeting of the New Hampshire School Board Association on January 17, 2012. Highlights included:

- Keynote Address by Michael Resnick from the National School Board Association, which discussed the funding hurdles facing education
- Session 1: Labor Relations Issues
- Session 2: Student/Staff Interaction Online – Legal and Policy Implications
- Session 3: Current State Issues
- House Speaker O'Brien spoke about HB 582 and CACR 12
- State Senator Bradley Presentation, reviewing pension funding
- School District Petitioned Resolutions
- Recaps from Executive Director Ted Comstock

9. Review Dates for Deliberative Sessions

Superintendent Chiafery reported that she spoke with Moderator Lynn Chrisensen to formalize the school district's deliberative session. The deliberative session will be Tuesday, March 6, 2012. The back up date will be Thursday, March 8, 2012. The regular school board meetings will be March 5th and 19th.

10. Other

Correspondence

Chairman Vaillancourt reported that an e-mail was sent to the school board by a parent who requested the showing of a film that has to do with a particular program. Assistant Superintendent McLaughlin will get back to the parent.

Chairman Vaillancourt reported an e-mail from Mike Cirelli, President of the Merrimack Teachers' Association, regarding the Association's feedback relative to Senate Bill 196.

Comments

Student Representative Yates reported that on January 7, 2012 five instrumental music students attended the NH All State Chamber Festival of Bands.

Student Representative Yates also reported that on January 13, 2012 fifteen students went to Athens, Pennsylvania to attend the Science Olympiad Tournament. Over all, they placed 10th out of 30th. Their achievements were:

- Anatomy and Physiology –placed 4th
- Chemistry Lab – placed 7th
- Dynamic Planet (Geology) - placed 10th
- Experimental Design – placed 4th
- Fermi Question – placed 7th
- Optics – placed 10th
- Remote Sensing – placed 10th
- Robot Arm – placed 9th
- Rocks and Minerals – placed 10th
- Sounds in Music – placed 9th
- Technical Problem Solving – placed 2nd
- Adult Coach League (in Geek Speech) placed 1st
- Student League- placed 5th

Superintendent Chiafery extended an invitation to the School Board to attend a reception at James Masticola Elementary School on February 6, 2012 at 6:30 p.m., prior to the school board meeting, to visit the library and see the mimeo interactive system. Also invited are the Trustees of the Trust Funds and members of the Budget Committee.

11. New Business

There was no new business to report.

12. Committee Reports

There were no committee reports.

13. Public Comments on Agenda Items

There were no public comments.

14. Manifest

The Board signed the manifest.

At 10:13 p.m. Board Member Barnes moved (seconded by Board Member Markwell) to adjourn the meeting.

The motion passed 4-0-0 on a roll call vote.