

Reeds Ferry PFA

# Deposit Notice

Use after an event/activity where money was collected and a deposit  
needs to be made by the PFA Treasurer

Your Name: \_\_\_\_\_

Date submitted: \_\_\_\_\_ Phone \_\_\_\_\_

Event/category: \_\_\_\_\_

Total Amount: \_\_\_\_\_

Description of source (ex. Payment for ice cream):

\_\_\_\_\_

\_\_\_\_\_

(Treasurer Use)

Staple DEPOSIT SLIP here

## Complete the following information for you deposit

**CASH****CHECKS**

\$20 = \$ _____	Number of Checks _____  If you have a spreadsheet with the check #s and amounts,  Please attach  <b>TOTAL CHECKS \$ _____</b>
\$10 = \$ _____	
\$5 = \$ _____	
\$1 = \$ _____	
Change = \$ _____	
<b>TOTAL CASH \$ _____</b>	

Accepted by Treasurer \_\_\_\_\_ Date \_\_\_\_\_

-----  
For Treasurer use only

Category \_\_\_\_\_ Deposit Date \_\_\_\_\_ Logged \_\_\_\_\_