## Citing Sources Office 2010 WORD



- 1. Select the References Tab. Select Style MLA Sixth
- 2. Select **Manage Source** Select **New** and add your information for each source.
- 3. On the **Insert Tab** Select **Blank Page** (or **CTRL** + **Enter** get a blank page).
- 4. Go back to the **Reference Tab** Select **Bibliography Works Cited** to insert the sources into your document.

## **Sample Below:**

## Works Cited

Dr. Seuss. The Cat In The Hat. New York: Random House Children's Books, 1957